



United States Senator George Allen

Application Packet
Service Academy Nominations

Senator George Allen
ATTN: Academy Coordinator
507 East Franklin Street
Richmond, Virginia 23219
(804) 771-2221



APPLICATION PROCEDURE AND CHECKLIST

Applicants must contact each Academy to which they are seeking a nomination in order to open a pre-candidate file and receive a pre-candidate questionnaire. It is also the responsibility of each applicant to make sure his/her application packet is complete *before* it is submitted to Senator Allen's office. ***Our office will not accept incomplete packets.***

NOTE: All information listed below is required for an application packet to be considered complete. Information must be returned at one time in an envelope mailed by the applicant. Items should not be put into a notebook or presentation folder of any kind. Items should be held together with a paper clip or a binder clip. *No staples, please! If an official copy of your SAT scores is not included in the packet or included with your transcripts, a copy must be forwarded to our office directly from the testing center using code 0236.*

- ___ 1. **Application Form:** *ALL QUESTIONS MUST BE ANSWERED.* Blank spaces are not acceptable.
- ___ 2. **Photograph:** Please include a recent photograph of yourself – do not attach.
- ___ 3. **Transcripts:** Ensure the transcript includes course listings, grades, current G.P.A., class rank, size of your graduating class, and SAT scores, if available. ***THE OFFICIAL TRANSCRIPT SHOULD BE RETURNED TO YOU IN A SEALED ENVELOPE WITH AN OFFICIAL SIGNATURE ACROSS THE SEAL.***
- ___ 4. **SAT Scores:** ***WE MUST HAVE AN OFFICIAL COPY OF YOUR SAT SCORES – NOTE:*** photo copies are not considered an official copy unless they are included with your transcript. *If your scores are being sent directly from the testing center, please include a note in your packet.*
- ___ 5. **Essay:** ***ANSWER ALL QUESTIONS LISTED*** – See application for further instruction.
- ___ 6. **Evaluation Forms:** Please note that we require three (3) evaluation forms. The forms are enclosed in this application and should be completed by someone who knows you well. *We will not accept evaluations from family members. PLEASE HAVE EVALUATORS RETURN COMPLETED FORMS TO YOU IN SEALED ENVELOPES WITH THEIR SIGNATURES ACROSS THE SEAL.* You should note that letters of recommendation will not suffice in place of these evaluation forms. It is your responsibility to ensure that your evaluators use the forms provided.
- ___ 7. **DEADLINE:** Packets must be postmarked **no later than September 24.**

Send completed application packet to:

Senator George Allen
ATTN: Academy Coordinator
507 East Franklin Street
Richmond, Virginia 23219

ACADEMY PREFERENCE

NOTE: You must have requested and returned a pre-candidate questionnaire to each academy in which you are interested in receiving a nomination from Senator Allen. You will not be considered for an academy if you have not submitted a pre-candidate questionnaire.

1. Please list the service academy that you have the most interest in attending?

2. If you have interest in an academy as a second choice and have opened a file, please list that academy?

EXTRACURRICULAR ACTIVITIES

Please list your involvement in activities in the following categories. Include information relative to offices held, leadership positions held, awards and honors received. Also, show dates of involvement in each activity (i.e. freshman year, 10th grade, etc). Use an additional sheet if needed (do not write on back).

A. SCHOLASTIC ACTIVITIES, AWARDS, HONORS:

B. INTERSCHOLASTIC/ORGANIZED SPORTS: (please note leadership positions)

D. SCHOOL AND CLASS OFFICES HELD: (please note leadership positions)

E. OTHER ACTIVITIES: please include Church, Civic, Political, Boy Scouts, Military Related (JROTC, Academy Summer Seminars, Air Patrol, Reserve Components, Active Duty, etc.) and other school related activities.

F. WORK EXPERIENCE: (please highlight any management experience)

ESSAY

Mandatory essay submission requirements :

- Typed
- 500 words or fewer
- Answers each of the following questions ...
 - ? Which academy is your first choice?
 - ? Why are you seeking a nomination?
 - ? Why do you feel you are qualified?
 - ? Why do you want to be commissioned?
 - ? What are your long term career aspirations?

Optional submission: If you would like, you may include a copy of the essay or personal statement that you submitted to the academy of your first choice.

ACKNOWLEDGMENT

The above information is, to the best of my knowledge, correct. I am a United States citizen, or will be by July 1, 2005; I am/will be at least 17 but not yet 23 years of age on July 1, 2005; unmarried; not pregnant; with no child support obligation; and a legal resident of the Commonwealth of Virginia.

I request that Senator Allen consider my application for a Congressional nomination to the United States Service Academy or academies that I have listed.

I understand that my application must be postmarked no later than September 24. If I have not submitted all the requested information by this deadline, I understand that my application will not be given consideration.

Signature

Date

Return application to the address below:

Senator George Allen
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Richmond, Virginia 23219

5.) Do you know of any personal circumstances that might affect the applicant's performance at the academy?

6.) Please rank the applicant among his/her peer group.

- _____ Excellent, among the best I have known
- _____ Very good, stands out in peer group
- _____ Above average
- _____ Average
- _____ Below average

7.) Has the candidate expressed specific interest in the military as a career?

8.) General comments, evaluation, and/or recommendation (please use additional sheets if necessary)

Name _____ Date _____
Signature

Name _____ Title _____
Printed

Daytime Telephone Number _____

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