Office of Senator George Allen
Internship Application

Date: _____

Section I: (Personal Information)

Full Name: _____
(FIRST) (MIDDLE) (LAST)

Temporary/School Address: _____
(Street)

_____
(CITY) (STATE) (ZIP)

Home Phone:_____ Cell Phone: _____
(IF APPLICABLE)

Permanent Address: _____
(STREET)

_____
(CITY) (STATE) (ZIP)

Social Security#: _____Date of Birth: _____

Are you registered to vote? Yes _____ No _____ Where:_____

Section II (Academics)

What college or university do you attend? _____

Status next year: _____ Graduation Date: _____

Major: _____ Minor: _____

Honors: _____

Activities: _____

Section III (Work/Volunteer Experience)

With the most recent position held. Include name of organization, job title, and duties.

_____

_____

_____

Please list any volunteer activities you may have participated in school or in your community.

_____

_____

_____

Section IV: **(General/Placement Information)**

What dates are you available in serving as an intern?

Spring: (Typically from January through May)

From: _____ To: _____

Summer Session 1: (From June through Mid-July)

From: _____ To: _____

Summer Session 2: (From Mid-July through August)

From: _____ To: _____

Full Summer Session (From June through August)

From: _____ To: _____

Fall Session (Typically September through mid-December)

From: _____ To: _____

Part A:

Internship opportunities are available in the following departments. Please indicate your first and second choice of location

Washington DC ____ (if this your choice please fill out part B)
Richmond ____
Abington ____
Northern Virginia ____
Roanoke ____
Virginia Beach ____

Part B:

The Washington DC has four departments. One or multiple departments you will be assigned after the first week. Please rank the departments in order of preference (1-4 one being your top choice)

Administration _____ Communications/Press _____

Legislative _____ Scheduling/Advance _____

Part C:

Each intern will have an opportunity to view and witness other arenas of the political life. For example, they will be able to attend committee hearings, go the senate gallery and attend other events outside of Capitol Hill Complex. Please fill out the following information:

What federal issues are you interested in?

_____

_____

_____

_____

_____

Section V: (Essay)

How has your education and extracurricular experiences prepared you for the future?

_____

_____

_____

_____

How did you learn about the program and why do want to intern for Senator Allen?

_____

_____

_____

_____

Have you ever been convicted of a felony?

_____

_____

_____

_____

What do you expect to gain from Senatorial Internship?

_____

_____

_____

_____

What is your strongest and weakest personal trait?

_____

_____

_____

_____

Section IV: Materials Needed for a Completion

Please send the following information

1.) A current resume

2.) Three letters of recommendation

3.) A current transcript (An unofficial transcript is acceptable)

Please fax this information to:

THE OFFICE OF SENATOR GEORGE ALLEN
INTERN COORDINATOR
202-228-3561

If you have any further questions regarding the application or the internship please contact:

The Intern Coordinator
202-224-4024